Student Organization - Blackboard Organization Request Form
Information Technology Dept., 486 Chandler Street, LRC312, Worcester, MA 01602
(508) 929-8856 – Email: webmaster@worcester.edu

Request made by:
Last Name: ___________________ First Name: ___________________ MI: ___________
Department: _________________ Title: ________________________ Rm.#:_________
Phone: (      ) _______ - ________ Email: __________________ @___________ . _______

Name of Organization: __________________________ (ie. SGA, SOTA, Newman, Ski Club, etc.)

Account Access: (i.e. who will be working on your Blackboard site? If additional space is needed, please use back of form.)

Name#1: ___________________________ Phone: (      ) _______ - ________
Email: __________________ @___________ . _______
☐ Faculty ☐ Staff ☐ Student ☐ Other, please explain:_______________________________

Name#2: ___________________________ Phone: (      ) _______ - ________
Email: __________________ @___________ . _______
☐ Faculty ☐ Staff ☐ Student ☐ Other, please explain:_______________________________

Organization’s Blackboard Account Manager
Name: _____________________________ Phone: (      ) _______ - ________
Email: __________________ @__________________ . _______
☐ Faculty ☐ Staff ☐ Student ☐ Other, please explain:_______________________________
[If a Blackboard account does not currently exist, one will be created. Support for the development of Blackboard organizational accounts will be limited to account creation only.]

By completing this form, you acknowledge that you are the primary representative for the WSC recognized Student Organization, have read and understand the web policies as published at http://wwwfac.worcester.edu/it and the WSC Network Acceptable Usage Policy.

Signature of person requesting space: __________________________ Date: _____________

Signature of organization’s Advisor: __________________________ Date: _____________

Signature of Student Activities Office Rep.: __________________________ Date: _____________