Developmental Shell Procedure--Blackboard Version 6

This procedure serves to address the creation and deletion of developmental shells in Blackboard version 6.

**Creation:**

- All development shell requests should be forwarded to the Blackboard Administrator
- The Blackboard Administrator or designee shall create all developmental shells under Blackboard version 6.
- Development shells are NOT to be classified and are to follow the following naming structure: DEV_Name [example: DEV_jSmith]

**Deletion:**

- The Blackboard Administrator or designee shall delete all development user accounts at approximately three weeks after the semester ends in which the DEV accounts were created.

Any questions regarding this procedure should be emailed to webmaster@worcester.edu